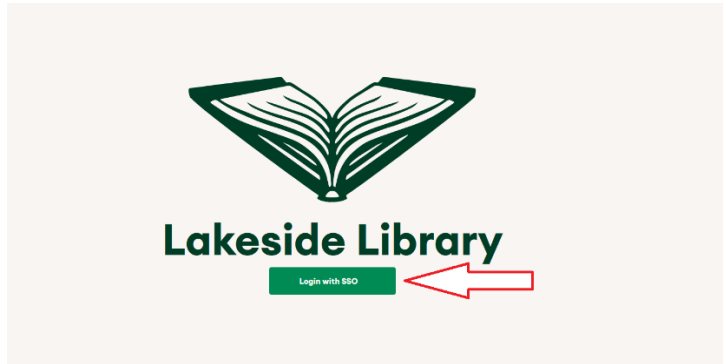


Your Lakeside Library Login has changed!

How to Log In:

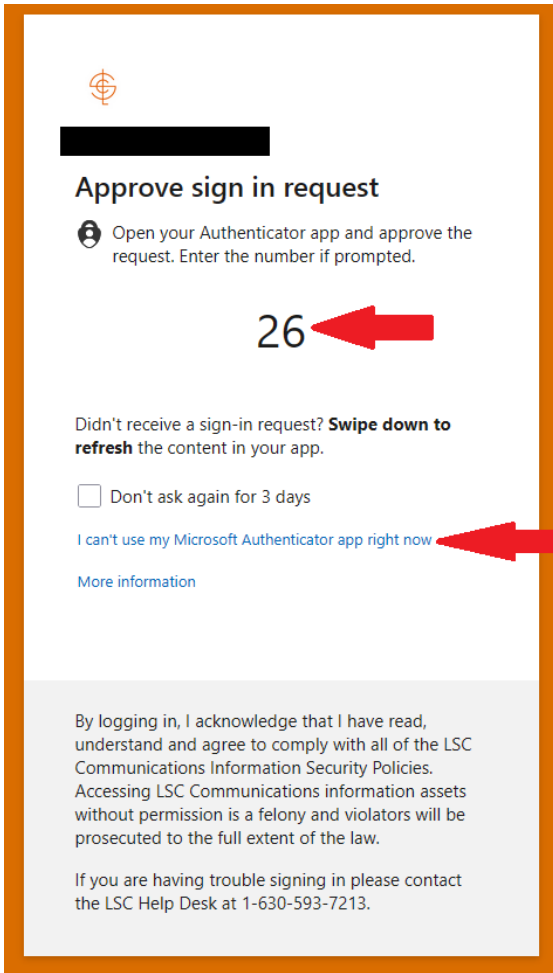
1. Go to <https://lakesidelibrary.com>.
2. On the login screen, click the "Login with SSO" button.

This is a screenshot of the "Sign in" page, framed with an orange border. At the top left is a circular logo with a stylized 'S'. Below it is the heading "Sign in". There is a text input field labeled "Email Address" with a horizontal line underneath. Below the field is a blue link that says "Need to change your password?". To the right of the field is a blue button labeled "Next". Below the input field is a grey box containing a paragraph of text: "By logging in, I acknowledge that I have read, understand and agree to comply with all of the LSC Communications Information Security Policies. Accessing LSC Communications information assets without permission is a felony and violators will be prosecuted to the full extent of the law." Below this is another line of text: "If you are having trouble signing in please contact the LSC Help Desk at 1-630-593-7213." At the bottom of the page is a white box with a magnifying glass icon and the text "Sign-in options".

3. Input either your corporate email address or your employee identification number, formatted as an email address using the domain [@prscod.com](mailto:prscod.com), (e.g., rr000000@prscod.com). Click "Next".

4. Enter your network password. Then click Sign In.

This is a screenshot of the "Enter password" page, framed with an orange border. At the top left is the same circular logo as in the previous screenshot. Below it is a back arrow icon followed by a black redaction bar. The heading "Enter password" is centered. Below it is a text input field labeled "Password" with a horizontal line underneath. Below the field is a blue link that says "Need to change your password?". To the right of the field is a blue button labeled "Sign in". Below the input field is a grey box containing the same paragraph of text as in the previous screenshot: "By logging in, I acknowledge that I have read, understand and agree to comply with all of the LSC Communications Information Security Policies. Accessing LSC Communications information assets without permission is a felony and violators will be prosecuted to the full extent of the law." Below this is another line of text: "If you are having trouble signing in please contact the LSC Help Desk at 1-630-593-7213."



5. If you are in a plant or signed into vpn, you will be directed to Lakeside Library. If you are not in a plant or signed into vpn, you will see the screen below. On this screen, you will see an option to enter a number into an authenticator app you have previously set up, or you may click the "I can't use my Microsoft Authenticator app right now" option and choose one of the other options.

6. If you have not downloaded and set up the Microsoft Authenticator app and wish to do so, scan the QR code below.



If you encounter any issues logging in, please contact the Help Desk at 630-593-7213 between 6AM to 6PM Central Time or email lakesidelibrarysupport@lakesidebook.com.